



THE DOON SCHOOL MODEL UNITED NATIONS CONFERENCE 2025

CONFERENCE POLICY

*'A World Torn by Conflict,
Brought Together by Dialogue'*



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This document lists the conference policies for the Doon School Model United Nations 2025. Any delegate found to be in violation of any policies listed below may be fined with the following repercussions:

- A verbal warning by the Secretariat
- Exclusion from awards consideration
- Expulsion from the conference, or any other action considered appropriate by the Chairperson in agreement with the Secretary-General and the Faculty Advisors of all parties involved.

The Secretariat reserves the right to withhold participation certificates for severe offences.

By participating in this conference you hereby agree to adhere to all the rights and liabilities listed below.

I. Eligibility Criteria

Being a high school model united nations conference, the eligibility criteria for DSMUN stands from Grade 9 (Age 14/Batch of 2029) to Grade 12 (Age 18/Batch of 2026) for schools only.

II. Code of Conduct

We hope to work closely with you to administer the code of conduct to ensure the safety of the delegates. This includes the following:

1. Aggression in Committees

Aggression of any nature will not be accepted in any of the committees. Any instances of misbehaviour will not be taken lightly.

2. Parliamentary Language

Delegates must only use parliamentary language. The Executive Board holds the discretion to temporarily expel a delegate from the committee for the use of unparliamentary language. Repeated or more severe offenses may result in full expulsion from the conference, on discretion of the Secretariat. Inappropriate use of language will not be entertained.

3. Dress Code

Delegates are required to adhere to the formal conference dress code. Participants who fail to adhere to these rules may be excluded from conference proceedings and events. Participants are expected to dress in formal Western attire for the opening and closing days, and formal Indian attire for the second day of the conference, which entails but is not limited to, a suit and tie or a kurta-pyjama.

4. Expulsion Policy

The Secretary-General reserves the right to expel any delegate or delegation from the conference at any time for violating conference regulations, or the rules and regulations of The Doon School. Expulsions take effect immediately at the time they are issued.

5. Plagiarism Policy

Plagiarism will not be tolerated at the conference. Any delegate found violating this policy while submitting any written work or delivering any verbal address will not be eligible to receive awards. Minor instances of plagiarism or limited AI-generated content in position papers, GSL speeches, or other submitted documents may lead to point deductions at the discretion of the Executive Board. Plagiarism also includes the following:



- Submitting someone else's work (e.g. that of a fellow delegate, a published author, or a faculty advisor) entirely as your own.
- Claiming the words of another author as your own (i.e. not citing sources when identical words and phrases have been used in your work).
- Claiming the ideas of someone else as your own. Sources used to form your thoughts must be cited.

All sources should be cited in the Modern Language Association (MLA) format, including the following information about the source:

- The last name and first name of the author
- Title of the source
- Date published
- Page number/chapter heading

All background guides and formal documents are the property of The Doon School and must not be shared with any secondary parties outside of the conference. All rights are reserved by The Doon School.

6. Drug Policy

There will be a zero-tolerance policy towards any sort of substance abuse. This includes any sort of drug abuse, use of alcohol, use of tobacco, use of vapes, use of narcotics or even prescribed medicinal drugs for purposes other than those for which they are meant to be used. Any delegate found to violate this policy will immediately be asked to leave the conference.

III. Awards Eligibility Policy

Delegates who are a part of the school delegations will be eligible for individual awards in committees. Delegates will be ineligible for awards under the following circumstances:

- Delegates who miss more than one committee session will not be eligible to claim participation certificates. Special exemptions will be made in the case of a medical sickness or other extenuating circumstances at the discretion of the DSMUN Secretariat.
- Lack of obedience to the policies may put awards in jeopardy.

All awards are purely based on the discretion of the Secretariat and Executive Board. We use a comprehensive award system that follows a set of marking criteria, and delegates are evaluated throughout the conference.

IV. Photography and Media Policy

Throughout the conference, DSMUN staff and representatives of the conference may take photographs and recordings of committee sessions and interviews of delegates that show conference participants both during and in between committee sessions. They may be used for promotional, educational, or other purposes by The Doon School, as well as the DSMUNDamentals – a publication that reviews the conference. By attending the conference and signing the indemnity form, participants consent to be photographed, recorded, and/or interviewed and authorise DSMUN to use the photographs, recordings, and/or interviews in any manner the Secretariat chooses to.

Delegates are strictly prohibited from engaging in mobile photography on campus or misusing any photographs taken at the conference. Any violation of this policy may result in immediate expulsion from the conference at the discretion of the DSMUN Secretariat.



V. Entertainment Policy

The conference will be hosting Motions of Entertainment. These sessions are purely for entertainment purposes and do not intend to harm anyone's sentiments. All those involved in the conference must respect each other's cultural, religious, social, and personal identities. A Secretariat member will be present at all times during Motions of Entertainment to ensure that there is no misconduct.

VI. IT Policy

- Delegates are not allowed to use Internet tools or perform any information searches during committee sessions.
- Usage of the Internet would only be allowed at the discretion of the Chairperson.
- Any social media groups amongst delegates must have a DSMUN Secretariat member added to the group.
- The Doon School will be providing the delegates with Wi-Fi. Delegates are to use the School Wi-Fi responsibly for conference purposes only.
- A WhatsApp group of Faculty Advisors will be created for the smooth running of the conference to share updates and relevant information with the DSMUN Secretariat.
- The usage of electronic devices during committee sessions is highly prohibited and must only be used at the discretion of the Chairperson. All electronic devices must be in airplane or silent mode or must be switched off during the entire conference.

VII. Faculty Advisor's Responsibility

1. Responsibility

Faculty Advisors are responsible for the conduct of their delegates. They are also required to brief their delegates on the conference rules and policies throughout the conference. Faculty Advisors are to ensure the punctuality of delegates at the conference including their arrival to the committee sessions, and the transfer to and from the hotels. They are also responsible for their delegates' whereabouts and should ensure that their delegates are within the reach of their escorts, in an area permitted by the conference.

2. Contact Information

It is essential for the safety of the delegates that we have a mode of communication during the conference. Therefore, we ask you to provide your current contact number via registration form. In addition, we will be requiring the email addresses and contact numbers of all delegates participating in the conference. The point of contact provided for participating delegates must be accessible to them throughout the conference. If delegates do not have access to mobile phones, a functional email ID should be provided instead. Contact details must be accurate and regularly monitored to ensure smooth communication before and during the event.

3. Delegate Participation

Faculty Advisors are expected to motivate delegates to be active throughout the conference. This includes committee sessions and other events that the conference may have. While Faculty Advisors are encouraged to support their delegates in every possible way, they are requested not to disturb committee proceedings. They are expected to be silent spectators during committee sessions. Faculty Advisors should not help delegates write working papers, draft resolutions, or speeches, and should refrain from passing off information to delegates. Any instance of such external help will be placing the entire delegation at risk of expulsion from the Conference.

**4. Faculty Advisor's Participation**

We request the Faculty Advisors to be engaged during the conference. Faculty Advisors are also requested to be in touch with the Secretariat and the Masters- in-Charge for any clarifications. Faculty Advisors' meetings are an essential part of this agenda and we recommend that not more than one Faculty Advisor is seated in any committee session for the smooth running of the conference.

5. General Decorum

The DSMUN Secretariat expects the Faculty Advisors to help set the tone for their students. Thus, we hope the delegation will return the respect received from the Secretariat and request the Faculty Advisors to ensure that the students are courteous to our staff, fellow Faculty Advisors, and other delegates.

6. Beyond Competition

We would like to re-emphasise the fact that DSMUN is not essentially about awards alone, but about cultural and global awareness, interactions, and the skills that delegates take back from the experience.

VIII. Hotel Policy

All hotel bookings will be done by the DSMUN Secretariat and all delegates are requested to adhere to the policies issued by the hotels. Hotels will be available for three to four days for the delegation and breakfast would be included in the services. It is also to be noted that the dinner on the 15th of August will not be provided at The Doon School. The costs of the expenditure in the hotels must be borne individually by the school, including room service, usage of minibar, and ordering of water bottles. The provision of local transport to and from the School will be made by the Secretariat itself. In the event of property damage or vandalism in the provided hotels or transport, the participating school will bear the full cost and take full responsibility. The Doon School will not be held liable for any such incidents. All schools are requested to complete the payment by the 20th of July after which a complete refund will not be given.

IX. Medical Emergency Policy

In case of a surge in Conjunctivitis cases or any other medical emergencies, all parties must adhere to the protocols put in place by The Doon School. All medical conditions, dietary restrictions, and prescriptions of delegates must be clearly mentioned in the medical form. In case of a medical emergency, delegates may access the school's Wellness Centre. However, any costs incurred for external medical consultations or procedures will be the sole responsibility of the delegate and their School.

X. School Rules and Regulations

1. We would like to request all delegates and Faculty Advisors to aid us in reducing waste production by minimising the use of plastic and non-biodegradable products. The Doon School always asserts its core focus on 'Sustainability' and we sincerely hope that the delegates will try their level best to curtail their usage of waste products.

2. Vandalism and/or theft of School property is highly prohibited and may result in the delegate bearing the cost of the damage caused and facing the aforementioned consequences.

3. Sexual harassment against any delegate will not be tolerated and the delegate responsible will be asked to leave the conference immediately.

4. The DSMUN Secretariat is not responsible for the personal belongings of the delegates and therefore it is upon the delegate to safeguard their personal belongings.

5. All disputes will be settled by the DSMUN Secretariat and the decisions taken by them will be final and binding.



6. In any case of technical or logistical difficulties, the delegates and the Faculty Advisors are requested to contact the DSMUN Secretariat first, and then the Masters-in-Charge if the situation necessitates.

XI. Refund Policy

In case a school delegate wishes to withdraw their registration, they will be allowed to do so. To receive a full refund, the school or the Faculty Advisor has to email info.dsmun@doonschool.com, with a **cc** to all of the Masters-in-Charge ads@doonschool.com, mtg@doonschool.com, rdg@doonschool.com with a request for the same by the 31st of July 2025. Please note that the registration cost for delegates includes the cost of the hotel for three to four nights, all the meals, and local transport including daily transfer to and from the School and the airport/the railway station. We will be able to issue a complete refund by the 31st of July with a standard deduction of 18% GST. However, from the 1st of August, a partial refund will be initiated with the following deductions:

1. INR 10000 towards hotel bookings
2. 18% GST standard deduction

If a school or delegate is unable to attend a part of the conference due to any circumstance, they will not be provided with a refund.

Adherence to the aforementioned policies will help ensure that the conference does not incur any unprecedented difficulties, and will enhance the overall experience of the delegates.





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